

1 Introduction

This Prior Indicative Notice (PIN) is the first step of an Open Tender (OT) Procurement Process leading to the award and execution of a Service Contract.

The Prior Information Notice is the first stage of the Open Tender process. The IO formally invites interested Suppliers to indicate their interest in the competitive process by returning to the

5 Quality Assurance Requirements

Prior to commencement of any work under this Contract, a "Quality Plan" shall be produced by the Supplier and submitted to the IO for approval, describing how they will implement the IIER Procurement Quality Requirements

6 Contract Duration and Execution

The IIER Organization shall award the Service Contract around February 2024. The estimated contract duration shall be 12 months firm+ 10 additional months if the option is released

7 Experience

The tenders shall demonstrate their technical and industrial experience related to the scope of work as detailed in Annex I.

The working language of IIER is English, and a fluent professional level is required (spoken and written).

8 Candidature

Participation is open to all legal entities participating either individually or in a grouping/consortium. A legal entity is an individual, company, or organization that has legal rights and obligations and is established within an IIER Member State, being the European Union (represented by EURATOM), Japan, the People's Republic of China, India, the Republic of Korea, the Russian Federation and the USA.

Legal entities cannot participate individually or as a consortium partner in more than one application or tender of the same contract. A consortium may be a permanent, legally established grouping or a grouping which has been constituted informally for a specific tender procedure. All members of a consortium (i.e. the leader and all other members) are jointly and severally liable to the IIER Organization.

In order for a consortium to be acceptable, the individual legal entities included therein shall have nominated a consortium leader with authority to bind each member of the consortium, and this leader shall be authorised to incur liabilities and receive instructions for and on behalf of each member of the consortium.

It is expected that the designated consortium leader will explain the composition of the consortium members in its offer. Following this, the Candidate's composition must not be notified without notifying the IIER Organization of any change. Evidence of any such authorisation to represent and bind each consortium member shall be submitted to the IO in due course in the form of a power of attorney signed by legally authorised signatories of all the consortium members.

Any consortium members shall be registered in IPROC.

9 Subcontracting Rules

All subcontractors who will be taken on by the Contractor shall be declared together with the tender submission. Each subcontractor will be required to complete and sign forms including technical and administrative information which shall be submitted to the IO by the tenderer as part of its tender.

The IO reserves the right to approve any subcontractor which was not notified in the tender and request a copy of the subcontracting agreement between the tenderer and its subcontractor(s).

Subcontracting is allowed but it is limited to one level and its cumulated volume is limited to 30% of the total Contract value.